



Terms and Conditions for the use of the scientific service "Electron Microscopy" at the Department of Chemistry, University of Hamburg

§ 1 Users

- (1) The services of the electron microscopy (EM) center at the University of Hamburg (hereinafter referred to as the service center) are generally available to all members of the University of Hamburg as well as scientific staff from cooperating institutions.
- (2) Non-members have the option to use the aforementioned services. However, external clients must submit their requests in written form to the head of the service center in advance.
- (3) The service center reserves the right to reject requests if personnel capacity limits are reached or if equipment is defective. A lack of insufficient or incorrect scientific inquiry may also lead to rejection.

§ 2 Submitting a Request

- (1) The service center will only perform measurements once the fully completed online form for submitting a request has been sent.
- (2) For non-members of the University of Hamburg, the use of the online form is only possible after confirmation of the request by the head of the service center.
- (3) Each sample, even if it is part of a sample series, must be registered individually and with a unique sample name *via* the online form. Failure to do so may result in rejection of the request.
- (4) Samples from users as defined in § 1 paragraph 1 of these terms and conditions will only be accepted if they have been deposited in the sample cabinet. Users are requested to use the available sample boxes and provide clear labeling.

§ 3 Good Scientific Practice

- (1) The Regulations for Safeguarding Good Scientific Practice and Preventing Scientific Misconduct at the University of Hamburg dated January 20, 2022, in their respective valid version, apply. The department's staff aim to depict each sample as comprehensively and holistically as possible. Orders that aim to represent only specific areas of a sample to conform to an expected/hoped-for result will be rejected.
- (2) The collected research data, including images and spectra, are digitally stored multiple times and archived on a so-called measurement data server for at least 10 years. The deposited research data can be copied by the ordering party (with individual access).

§ 4 Publications

- (1) If research data collected by the department's staff are used in scientific publications and/or theses without commercial use, an attribution in the form of "UHH/Last Name" must be provided, unless expressly waived by the copyright holder.
- (2) Manuscripts showing images or spectra taken as part of service operations by the service center should be presented to the head of the service center before first submission. The purpose is to verify the correct presentation and evaluation of electron microscopy research data.
- (3) The service center does not share research data with third parties without the consent of the original client or their superior.

§ 5 Violation of the Terms and Conditions

Failure to adhere to these usage conditions may result in exclusion from using the services of the electron microscopy service center.